

# Introduction to Integrated Management Systems

The Introduction to Integrated Management Systems Course is a 3-day, online course to familiarize students with the purpose, elements and processes of integrated management systems. Students will learn what an integrated management system is, how it can improve organizational performance, and what is required to assess organizations.

The ideal student is a civilian or service member in the grades of GS-12/O-4 or above with at least 3 years of experience and a broad understanding of their organization's structure, culture, purpose, and operations. Students who do not meet these requirements may be accepted into the course by exception.

Students in the grade of GS-14/O-5 or below must be sponsored by the first GS-15/O-6 in their chain of command. Students in the grades of GS-15/O-6 should be sponsored by their immediate supervisors.

Student Title/Rank

Student Name

Student Organization

Student Org UIC

Student E-mail

Student Work Phone

Student Commercial Phone (Optional)

Sponsor Title/Rank

Sponsor Name

Sponsor Organization

Sponsor E-mail

Sponsor Work Phone

## **Student Statement of Interest**

### **Student Statement of Understanding and Commitment**

As a nominee for the Introduction to IMS course, I understand it is a robust program of instruction that includes three full days of classroom time with daily homework assignments. I understand that course completion is contingent upon the fulfillment of these requirements. With this understanding I commit to dedicating the requisite time necessary for successful course completion.

**Student Signature**

**Date**

### **Sponsor Statement of Understanding and Commitment**

I support this student's enrollment in the Introduction to IMS Course. As the sponsor for this student, I understand the course is a robust program of instruction that includes three full days of online instruction and will constitute the student's sole place of duty during the three class days.

**Sponsor Signature**

**Date**

### **Submission**

Save the form with the applicant's name in the filename (Last\_First\_IMS\_Nomination.pdf) and e-mail the signed form to Army\_IMS@army.mil